



NVMUSIC
EVENTS | MANAGEMENT



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nvmusic.bb@gmail.com



48 Welches Terrace, St. Michael

SCHOOL POLICY

Please be advised that there is a non refundable registration fee of **\$15.00**

To ensure quality learning and smooth management kindly adhere to the following rules:

Enrollment

- To enroll in NV Music School ('NVM'), students and/or parents must fill out, sign, and return the Registration Form.
- The Registration Form must be returned prior to the start of the first lesson indicating that these Policies have been reviewed, and that the student/parent agrees to abide by these guidelines.

Tutelage /Attendance

- Each student is allotted a personalized time slot each week.
- NVM reserves the right to hire a substitute or external tutor to conduct classes on its behalf.
- If a student is unable to attend his/her time slot, notice should be given to NVM at least 24 hours in advance. This enables the time slot to be productively utilized and minimizes time wastage.



Make-Up Classes

- Make-up classes will be scheduled to accommodate the absence provided 24 hours' notice for the absence was given. Save and except where there is an emergency.
- A student forfeits his/her make-up class otherwise.
- Should a lesson be missed at the fault of NVM, a make-up class will be scheduled.
- Group lessons cannot be rescheduled.

Tuition

- Lessons are billed in advance for each term.
- A payment plan of 2 equal instalments can be accommodated if previously discussed, half paid on or before the start of the first class, and the remaining half paid on or before the start of the 5th week.
- Tuition may be paid by cash or by cheque made payable to NV MUSIC.
- Tuition may also be paid online to the following FIRST CITIZENS account**:

Account Name: NV MUSIC
Account Number: 50090001461
Branch: The Walk, Welches,
St. Thomas

- Students residing outside of the jurisdiction of Barbados and utilizing online instruction may pay their tuition by virtue of wire transfer**. Details of which will be provided based on your jurisdiction. Please note that students utilizing this method of payment must ensure that the tuition has been received before the first lesson day of each month.
- Late payments made 14 days or later will be assigned a \$10 BDS late fee per week.



Materials

- Students are required to purchase the requisite materials for classes.
- Students are expected to have their tools present at every class.

Expulsion

- Students may be eligible for expulsion from the School if they:
 - Fail to attend classes regularly.
 - Fail to sufficiently practice or do their homework.
 - Fail to pay the tuition fees for two or more months.
- If a student is grossly disrespectful to management or staff and/or unteachable that student may also be expelled from NV MUSIC School.

**Musically yours,
NV MUSIC**

Per:
Nikita Vaughn
Managing Director